

Unitarian Universalists of Santa Fe PLEDGE DRIVE 2023-2024 Final Report

July 21, 2023

Roberta Armstrong

Brent Farler

Mary Beth Kuderik, Vice President for Finance, ex officio

Table of Contents

Purpose of this Report1
Executive Summary1
Results of 2023-2024 Pledge Drive1
Process, Timing and Work Steps3
Recommendations for Next Pledge Drive5
Appendixes6
Appendix A: A Message from the Board and Minister (2 pages)7
Appendix B: 2023-2024 Pledge Form9
Appendix C: 2023-2024 Letter to Board Members10
Appendix D: 2023-2024 Pledging Members and Friends Letter
Appendix E: Letter to Friends and Members who didn't pledge in 2022-202312
Appendix F: Pledge Thank You Letter13
Appendix G: Frequently Asked Questions about UU Santa Fe Pledges and Finances (2 pages)

Purpose of this Report

This report will (a) summarize the work of the 2023-2024 Pledge Committee, and (b) provide guidance to persons who serve on future pledge teams. Many documents in the Appendices and on Google Drive can be re-used by the next pledge team.

Executive Summary

The results for the 2023-2024 year were disappointing for several reasons.

- 1. We missed our target by \$43,000.
- 2. The dollar amount pledged decreased by 1% over the prior year.
- 3. The number of pledges decreased by 1.75%.
- 4. About a third of this year's pledgers increased their pledges; last year 59% increased their pledges.

The 2023-2024 pledge drive goal was to raise a total of \$325,000, a target \$25,000 greater than the previous year's pledge goal. The actual pledge total of \$282,123 as of June 30, 2023, represents 87% of the pledge goal compared to 95.2% for 2022-2023. \$300,000 of projected pledge income was included in the 2023-2024 revenue budget, representing about 75% of the revenue budget of \$399,700 that was approved by the Community at the June Annual Meeting.

The distribution of pledge amounts has not changed much over the past several years. We continue to have relatively few large pledgers; for 2023-2024, 29 pledges (17%) represent 50% of the amount pledged.

We owe thanks to many for their support of this campaign which received almost the same amount as last year's: Rev. Gail, those making testimonials and the many pledgers. And, of course, for the ongoing support of VP for Finance Mary Beth Kuderik. Other factors include excellent data management and follow-up.

Overall, the 2023-2024 pledge campaign yielded a positive result, but didn't meet its challenging goal. The Team recommends that a similar process be followed next year.

Results of 2023-2024 Pledge Drive

The pledge information reported here includes pledges received through June 30, 2023, as recorded in Breeze.

The results for the 2023-2024 year somewhat disappointing:

- 1. We missed our target by \$43,000.
- 2. The dollar amount pledged, \$282,123, was a 1% decrease over the prior year.
- 3. The number of pledges fell by 1.75%.
- 4. Only about a third of pledgers increased their pledges this year compared to 59% last year.

The 2023-2024 pledge drive goal was to raise a total of \$325,000, a target \$25,000 greater than the previous year's pledges received. The actual pledge total of \$282,123 as of June 30, 2023, represents 87% of the pledge goal compared to 95.2% for 2022-2023. \$300,000 of projected pledge income was included in the 2023-2024 revenue budget, representing about 75% of the revenue budget of \$399,700 that was approved by the Community at the June Annual Meeting.

We are expecting additional pledges during the year from new members that will increase the total. As of July 21, 2023, \$283,423 has been pledged, a very modest increase.

We added 19 new pledging units for 2023-2024; pledges totalling \$15,730 were received from this group.

The pledge distribution is shown in Table 1 below. The distribution of pledge amounts has not changed much over the past several years. We continue to have an over-reliance on relatively few large pledgers; for 2023-2024, 29 pledges (17% of the total number) represent 50% of the amount pledged.

Pledge Amount	No. Pledges	Total Contributed	Percent of Total	Cumulative Percent of Total	
\$1-100	9	\$608	0.2%	0.2%	
\$101-500	43	\$14,409	5.1%	5.3%	
\$501-1,000	34	\$26,059	9.2%	14.6%	
\$1,001-1,500	20	\$26,343	9.3%	23.9%	
\$1,501-2,000	15	\$26,587	9.4%	33.3%	
\$2,001-3,000	18	\$47,282	16.8%	50.1%	
\$3,001-4,000	13	\$47,834	17.0%	67.0%	
\$4,001-5,000	6	\$28,100	10.0%	77.0%	
\$5,001-10,000	10	\$64,901	23.0%	100.0%	
	168	\$282,123	100.0%		

Table 1. Distribution of 2023-2024 Pledges by Amount Pledged

The table below shows summary pledge statistics by year.

	2014- 2015	2015- 2016	2016- 2017	2017- 2018	2018- 2019	2019- 2020	2020- 2021	2021- 2022	2022- 2023	2023- 2024
Total \$K Pledged	\$286.5	\$291.9	\$271.1	\$251.2	\$251.1	\$249.0	\$249.1	\$266.2	\$285.6	\$282.1
No. of Pledges	177	171	168	165	149	153	148	166	171	168
Mean Pledge	\$1,619	\$1,835	\$1,741	\$1,530	\$1,684	\$1,628	\$1,683	\$1,604	\$1,670	\$1,679
Median Pledge	\$1,020	\$1,200	\$1,025	\$1,000	\$1,060	\$1,000	\$1,200	\$1,145	\$1,200	\$1,000
Pledges <\$100	5	3	6	8	5	5	8	4	5	9
Percent Change in Amount	-7.30%	6.30%	-9.70%	-9.30%	-0.10%	-0.01%	0.00%	6.86%	7.29%	-1.00%
Percent Change in # Pledges	-5.90%	-6.20%	-5.40%	-1.80%	-9.70%	3.00%	-3.00%	12.16%	3.01%	-1.75%

Table 2. Summary Pledge Statistics by Year

Process, Timing and Work Steps

This pledge drive, like last year's, took place during the COVID-19 pandemic although we were gradually returning to in-person gatherings. Many meetings continued either on Zoom only or hybrid.

The Pledge Team initially met via Zoom in November 2022. Roberta Armstrong and Brent Farler comprised the team; Mary Beth Kuderik, Vice President for Finance, was an *ex officio* member. The Team met frequently via Zoom during the drive and communicated almost daily via email. During the same period, the full Finance Team met via Zoom on a regular basis to discuss the 2023-2024 draft budget.

In collaboration with the Finance Team a pledge goal of \$325,000, \$25,000 more than the 2022-2023 goal was established. We recognized this was a challenging goal, but it was what was required to support the proposed budget, which included a 5.3% COLA for staff. The Team also sought a pledge from each pledge unit that pledged last year and anyone who might pledge for the first time (e.g., new members, friends).

We didn't adopt a theme this year, choosing to focus on appreciation for the generosity of the UU Santa Fe Community and sharing information on how our financial gifts are used to support our mission. After analysis, we dropped the EVERGREEN pledge option, since it didn't show strong results and required extra effort. We didn't use videos this year, opting for in-person testimonials.

The campaign began on March 12, 2023, and ended officially on April 16, 2023, although follow-up continued well past that point. An initial list of about 250 members

and friends was compiled and refined with the help of Rev. Gail and Elizabeth Swope from the Community Life Team.

Activities included:

- Pre-campaign publicity in the UU Santa Fe Weekly eNewsletter
- Pre-campaign solicitation of Board and Program Council members on February 18, 2023 via email. By June 30, this appeal resulted in 20 pledges totalling \$62,610, an average of \$3,221, substantially higher than the overall pledge average of \$1,679.
- Preparation of a pledge packet with a Minister/Board President message (Appendix A), a pledge form Appendix B), and a letter; an online pledge form was also created.
- Mailing a pledge packet on March 13, 2022, with the Board message and a personalized letter including previous year pledge information and a pecalculated stretch goal increase of 8.3%.
- Sending general email campaign update and reminder on April 17, 2023, to those who had not yet responded.
- Presenting five testimonials during worship services.
 - March 12, 2023—Sherry Kraemer and Roberta Armstrong
 - o March 19, 2023—Ann Hume
 - March 26, 2023—Gayle Boyd
 - o April 2, 2023—Holly Kinley
 - April 9, 2023—John Faucett
- Frequent updates via the website, *UU Santa Fe Weekly* and weekly livestream service
- Personal thank-you letters for every pledge.
- Extensive follow-up by email and telephone for those who hadn't pledged yet during April, May and early June.

This year's pledge form was like last year's, and a Breeze online pledge form was also created and used for those who preferred that option and to include in follow-up emails.

Three different personalized letters and pledge forms were produced:

- Letter 1—to Board and Program Council members (Appendix C)
- Letter 2—to 2022-2023 Pledging Members and Friends (Appendix D)
- Letter 3-to Friends and Members who didn't pledge in 2022-2023 (Appendix E)

The pledge drive ended officially on April 16 with 129 pledges received; following that we initiated telephone, email and in-person follow-up activities with the individuals on our original list who hadn't pledged yet. 40 pledges totalling \$62,018 came in after April 20.

Everyone who pledged received a thank you letter with their name and pledged amount (Appendix F) within about a week of receipt along with a *Frequently Asked Questions about UU Santa Fe Pledges and Finances* document (Appendix G).

Recommendations for Next Pledge Drive

Overall, the process and timing for 2023-2024 yielded a positive result. The Team recommends that a similar process be followed next year including:

- Work with the Board and Minister to determine options that could increase both the pledge amount and number of pledgers.
- Use a similar process and time schedule as was used for 2023-2024.
- Continue to set a goal that represents what UU Santa Fe needs.
- Increase the size of the Pledge Team. It should include a subset of the Finance Team plus two to three others to help with communications and follow-up.
- Develop and work to a comprehensive project plan and document activities completely.
- Continue to use Google Drive as a location for storage of pledge documents.
- Continue to do a solicitation of Board and Program Council members about a month before the kick-off date.
- Continue to recruit a members and friends to do testimonials during the worship services; these appear to be effective tools in keeping UU Santa Fe's needs before the Community
- Use selected one-on-one interaction—perhaps targeted to top pledgers and new members.
- Hold an all-member in-person event to kick off the pledge campaign in an engaging way if feasible and consider a small celebration at the end of the campaign.
- Continue to encourage use of the online pledge form; we received 77 of these forms through June, including those created by those doing follow-ups as it can be completed during the follow-up conversation and results in a record for the pledger and the campaign.
- Encourage submission of pledges by the pledge deadline; follow-up activities are rewarding but very time consuming.

• Schedule the pledge campaign in collaboration with UU Santa Fe leadership to ensure minimum overlap with other major activities.

Appendixes

Appendix A: A Message from the Board and Minister (2 pages)



Dear Friends,

We are thankful to all of you for making UU Santa Fe a thriving congregation. The commitment of each of you—members, friends, staff-to nurturing our community have kept us able to serve each other as well as the strangers that may seek us out for aid and support in times of need. With our virtual services it is hard to know how many lives we may nurture in times of need. Your support is appreciated.

Thanks to you we can say:

- UU Santa Fe is in a good place financially for a couple of reasons: first thanks to your generous pledges this year and to your contributions during the second appeal in November. Thank you. And second thanks to the generous distribution from the Permanent Endowment Fund due to the growth in the value of the investments in 2021.
- We have a healthy attendance for the Sunday worship services, both in person and on YouTube, thanks to the dedicated members who provide the technical support each week and the creativity of the Worship team. We will continue to offer all services in a hybrid format.
- Programing has remained active with guidance of Kimi Floyd Reisch and Laura Brockington leading the Program Council. The Neighborhood Groups and Covenant Groups have kept our community knitted together. The Justice Council has made good use of the funds distributed from the Permanent Endowment Fund and is helping us live into our values with programs like ADORE: A Dialogue on Race and Ethnicity; support for our community partners; the Butterfly Garden project; and the Domestic Violence team taking two young Indigenous Women to the United Nations Conference on Women.
- Solar is installed and is making a difference in our utility bills and protecting our environment.
- Fundraising this year has been both profitable and fun—strengthening our connections while raising money for operating expenses. Our rentals have more than returned to pre pandemic levels and our building is busy. Groups across the city recognize the value of our welcoming and our covid safe meeting strategies (on line access, air filters).

We have a small talented staff. Aaron Leventman and Mary Kreutz work with volunteers to manage the office, the building and our finances. Pete Vogel has been working with the facilities team to keep our building in shape for years—he knows every inch of our physical plant. Kimi Floyd Reisch, our Program Ministry Director, supports our digital communications, works with many groups and the Program Council teams to put our

values into action with opportunities for learning, action, and caring. This summer Kimi will be ordained and will complete her D. Min., Lydia Madrick, our music director and primary keyboardist, has been providing music for our community for nearly 30 years. Her skill and her community connections are invaluable.

Rev. Gail is a central part of our team. Called to UU Santa Fe in 2011, she supervises staff, works with the board of Trustees and the Program Council, leads the Worship team and our worship services, tag teams with Membership, Hospitality and Bridges, provides pastoral care, memorial services and weddings, interfaces with interfaith and community allies here in Santa Fe and endeavors to be a calm, sane and welcoming presence in the midst of our community. Rev. Gail is full time, Kimi is % time, Aaron and Mary are each half time. Lydia and Pete are each 20% time.

This level of staffing is at the UUA-recommended level for a congregation of our size. We do need to increase the salary for our longer-term staff to bring them into line with UUA guidelines for just living wages here in Santa Fe. Our budget and pledge request reflect our desire to treat our entire staff, both professional and administrative, with respect, justice and yes—love. To that end we will be requesting an 8.3% increase in our budget and pledging this year. We can do this. Consider what we value, what we receive form this UU Santa Fe community. What do you value? What do you receive? Please give with love and generosity.

As we write this, our membership and attendance, our programs and our staffing are all strong and healthy— no small feat after the tumultuous times we have been living through. UU Santa Fe is still here—living out our UU values and working to make Santa Fe and New Mexico happier, healthier places. We need your support to keep doing exactly that.

Rev. Gail Marriner

Sherry Maerner, President, Duard or HUstees

Appendix B: 2023-2024 Pledge Form

Û	UU Santa Fe 2023-2024 Pledge Form (For fiscal year July 1, 2023-June 30, 2024)			
	n as possible to the office, by mail (to UU Santa Fe, PO Box 4637, Santa Fe, scan to PDF and email to <u>financeteam@uusantafe.org</u> .			
Your contact inform	ation:			
Name(s):				
Address:				
Mobile Phone:	Home Phone:			
Best Email:				
My/Our 2023-2024	bledge (total amount from date of pledge through June 30, 2024)			
How do you plan to	make payments on your pledge?			
By check or bank	bill pay service (preferred)			
□ By credit card (3+	% transaction charge to UU Santa Fe) 🛛 Other (note below)			
Comments or quest	ons? We'll get back to you!			
UU Santa Fe Use (Enter date/in	tials)			
Receive	dStewardship FileBreezeThank You			

Appendix C: 2023-2024 Letter to Board Members



Unitarian Universalists of Santa Fe

P.O. Box 4637, Santa Fe, NM 87504 Phone: 505.982.9674

Nurturing hearts and minds, practicing beloved community and working for justice

February 10, 2023

<addressee>

Dear <salutation>,

We are writing to you as a member of our leadership team to launch our annual pledge campaign for July 2023-June 2024. Your early response will kickstart the campaign which begins March 8.

While there are concerns about the economy, UU Santa Fe is a healthy congregation!

- We are a healthy place thanks to your generous pledges this year, your contributions during the fall appeal, and a generous distribution from the Permanent Endowment Fund to support program activities.
- We remained committed to continuing our strong hybrid programming and Sunday services and encouraging masks as long as needed. We see increasing attendance for the Sunday worship services, both in person and on YouTube.
- Programing has become more active with the guidance of Kimi Floyd Reisch and Laura Brockington leading the Program Council. Neighborhood and Covenant Groups have kept our community knitted together.
- Solar is installed and is making a difference in our utility bills and protecting our environment. We will be
 applying your contributions to make our lease payments.
- Fundraising this year has been profitable and fun, and our rentals have returned to pre-pandemic levels.

While the news is mostly positive, the 2023-2024 budget is challenging:

- A significant portion of our funds come from the generosity of our members and friends with the balance coming from endowment disbursements, rentals and fundraising.
- Because of 2022 market returns, there will be no distribution from our Permanent Endowment Fund in the
 coming year which we have used in the past to fund program and capital costs.
- As with everyone, we have incurred inflationary increases in our costs for insurance, supplies and food for our potlucks.
- The Board is committed to keeping staffing at our current level and providing cost-of-living increases if possible.

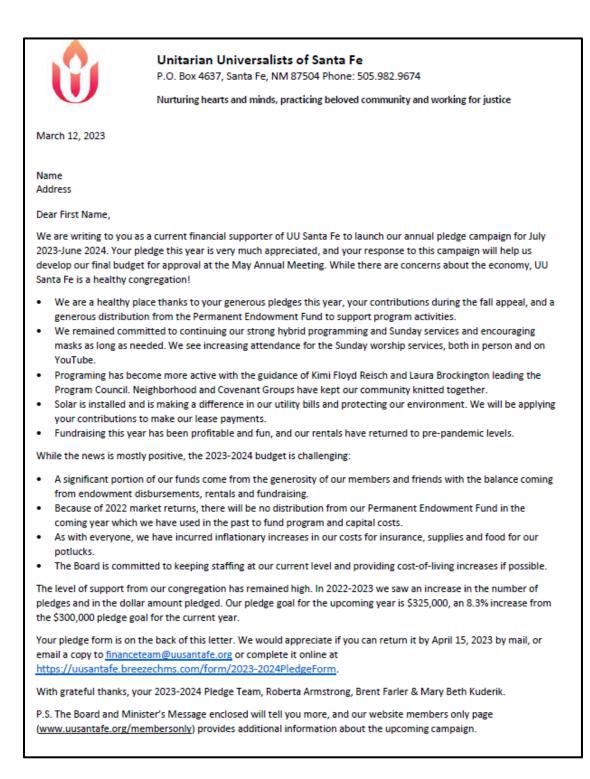
The level of support from our congregation has remained high. In 2022-2023 we saw an increase in the number of pledges and in the dollar amount pledged. Our pledge goal for the upcoming year is \$325,000, an 8.3% increase from the \$300,000 pledge goal for the current year.

Your pledge form is on the back of this letter. We would appreciate if you can return it by March 1, 2023 by mail, or email a copy to <u>financeteam@uusantafe.org</u> or complete it online at https://uusantafe.breezechms.com/form/2023-2024PledgeForm.

With grateful thanks, your 2023-2024 Pledge Team, Roberta Armstrong, Brent Farler & Mary Beth Kuderik.

P.S. The Board and Minister's Message enclosed will tell you more, and our website members only page (www.uusantafe.org/membersonly) provides additional information about the upcoming campaign.

Appendix D: 2023-2024 Pledging Members and Friends Letter



Appendix E: Letter to Friends and Members who didn't pledge in 2022-2023



Unitarian Universalists of Santa Fe

P.O. Box 4637, Santa Fe, NM 87504 Phone: 505.982.9674

Nurturing hearts and minds, practicing beloved community and working for justice

March 12, 2023

<Name> <Address>

Dear <First Name>,

We are writing to you as a Member or Friend of UU Santa Fe to join us in our annual pledge campaign for July 2023-June 2024. Your pledge will help us develop our final budget for approval at the May Annual Meeting and ensure that we fund our critical needs. If you haven't pledged in the past, we encourage you to do so for 2023-2024; every pledge, no matter the size, is important to us and much appreciated. While there are concerns about the economy, UU Santa Fe is a healthy congregation!

- We are a healthy place thanks to your generous pledges this year, your contributions during the fall appeal, and a
 generous distribution from the Permanent Endowment Fund to support program activities.
- We remained committed to continuing our strong hybrid programming and Sunday services and encouraging masks
 as long as needed. We see increasing attendance for the Sunday worship services, both in person and on YouTube.
- Programing has become more active with the guidance of Kimi Floyd Reisch and Laura Brockington leading the Program Council. Neighborhood and Covenant Groups have kept our community knitted together.
- Solar is installed and is making a difference in our utility bills and protecting our environment. We will be applying
 your contributions to make our lease payments.
- Fundraising this year has been profitable and fun, and our rentals have returned to pre-pandemic levels.

While the news is mostly positive, the 2023-2024 budget is challenging:

- A significant portion of our funds come from the generosity of our members and friends with the balance coming from endowment disbursements, rentals and fundraising.
- Because of 2022 market returns, there will be no distribution from our Permanent Endowment Fund in the coming
 year which we have used in the past to fund program and capital costs.
- As with everyone, we have incurred inflationary increases in our costs for insurance, supplies and food for our potlucks.
- The Board is committed to keeping staffing at our current level and providing cost-of-living increases if possible.

The level of support from our congregation has remained high. In 2022-2023 we saw an increase in the number of pledges and in the dollar amount pledged. Our pledge goal for the upcoming year is \$325,000, an 8.3% increase from the \$300,000 pledge goal for the current year.

Your pledge form is on the back of this letter. We would appreciate if you can return it by April 15 15, 2023 by mail, or email a copy to <u>financeteam@uusantafe.org</u> or complete it online at <u>https://uusantafe.breezechms.com/form/2023-2024PledgeForm</u>.

With grateful thanks, your 2023-2024 Pledge Team, Roberta Armstrong, Brent Farler & Mary Beth Kuderik.

P.S. The Board and Minister's Message enclosed will tell you more, and our website members only page (<u>www.uusantafe.org/membersonly</u>) provides additional information about the upcoming campaign.

Appendix F: Pledge Thank You Letter



Unitarian Universalists of Santa Fe P.O. Box 4637, Santa Fe, NM 87504 Phone: 505.982.9674

Nurturing hearts and minds, practicing beloved community and working for justice

March 10, 2023

<Addressee and address>

Dear <first name(s)>,

Thank you very much for your pledge of \$<amount> to Unitarian Universalist of Santa Fe for the year beginning July 1, 2023. Your support, both financial and volunteer, builds the foundation that makes everything we do possible.

Your pledge will help us meet our pledge goal of \$325,000 for the 2023-2024 year. While this is an 8.3% increase from this year it is helping us deal with inflation and providing cost of living adjustments for staff. It helps support our Program Council and the Neighborhood and Covenant Groups that keep our community knitted together.

Please feel free to contact members of your Finance Committee or any of your board members if you have questions.

Back to business as usual, you will receive periodic statements from the church office showing your contributions. If paying by check or bank bill payment service, please make sure your name and "pledge 2023-2024" are on the check. This really helps us with the bookkeeping! You can also use the website Donate button (although that option costs us about 3%).

Thank you again for your support of UU Santa Fe. We hope to see you in person soon!

If you have any questions, please email us at financeteam@uusantafe.org or give me a call.

Sincerely,

Mary Beth Kuderik, CPA Vice President for Finance 505.881-1040

Enclosure: Frequently Asked Questions about UU Santa Fe Pledges and Finances

Appendix G: Frequently Asked Questions about UU Santa Fe Pledges and Finances (2 pages)

Frequently Asked Questions about UU Santa Fe Pledges and Finances

March 2023

What are the financial resources of UU Santa Fe and how does it prepare a budget?

The annual budget of UU Santa Fe is reaching \$400,000. This amount funds our staffing and covers most, if not all, of our basic operating requirements, including worship activities, facilities maintenance and programs. Pledges cover 75%-80% of that amount. The remainder is paid through fundraisers, offertory, facility usage fees and sometimes grants.

We have an endowment fund invested with the UUA common endowment fund that is valued at just under \$400,000. Depending on performance, the PEF will contribute up to 8% of its balance each year to social justice (25%), capital needs (35%) and board designated use (40%). Low market performance in 2022 prevented any funding from the PEF for the fiscal year 2023-2024 budget.

The largest asset that UU Santa Fe holds is the building and land. Fortunately, we do not carry any debt on the building; however, maintenance and capital improvements are necessary on a regular basis. Our cash assets and funds held for specific projects are invested in bank cash savings accounts and short-term U.S. Treasury money market funds. Our cash operating reserve and liquidity is sufficient to meet our current needs.

Can I make an automatic payment each month directly from my bank account?

Yes, the best way to pay automatically is through your bank's "bill payer" program. You can set up the transaction by making UU Santa Fe a "payee." If you choose to make the payment "recurring," you will be able to set the amount of each payment, the number of equal payments, the date you want the bank to send the money and a memo indicating the purpose of the payment (e.g., 2023-2024 pledge). While you will want to monitor your account and check your statements, the process of "automatic payment" will require about 10 minutes of your time once a year. If you do not have an on-line banking account and want one for its convenience, speak with customer service at your banking institution. The bank will help you with set up and you don't need to be a tech guru to use this application. *There is no charge to you or UU Santa Fe for using this option*.

Can I make automatic payments with my credit card?

Yes, UU Santa Fe will accept payments made through our website (see the donate button at the top right of the home page). You may make a payment for the Sunday offering/livestream service, your annual pledge (one-time or recurring payments), the Permanent Endowment Fund (endowment), the Minister's Emergency Fund (crisis support) or a general, undesignated gift. You have the option to add an amount to your online payment to cover the credit card processing fee of approximately 3%.

I must make a minimum withdrawal from my IRA; can I donate the required withdrawal and not pay the deferred tax?

If you are age 70 ½ or greater and have a classic, qualifying tax deferred IRA, and must take a required minimum distribution, you may donate that distribution (or a portion thereof) to UU Santa Fe or other charity without paying income tax on that distribution. You may not do this with 401K and 403B accounts where employer monies are comingled. Always make sure to alert the UU Santa Fe office, <u>bookkeeper@uusantafe.org</u>, of any transaction coming from a broker ensure that we know to whom to credit the donation...and what pledge year.

Can I donate a car, real estate, stocks or other personal property to UU Santa Fe?

Appreciated assets or assets that no longer have value to you can be a tax efficient manner to make contributions. UU Santa Fe's policy is to sell stock as soon as received (and reinvest per policy). Other assets require board approval before being accepted to ensure that UU Santa Fe can manage/sell the asset without undue burden or risk. If you wish to donate stock, please ask the office for the most recent instructions. It is critical for both UUA and UU Santa Fe to know that a stock transfer is coming, otherwise it is unattributed and may be returned.

What is "planned giving"?

Generally, it refers to the plans we can make in our wills and/or beneficiary designations in IRAs, insurance policies and other related assets. There is no minimum amount (or maximum) and usually the amount distributed is dependent upon what remains in an estate. In other words, if health care or living expenses deplete the expected assets, there is less to give. Consult your tax advisor or attorney to discuss your options.

When will I get information on my giving?

Pledge status statements are sent in April, June and December; a statement of tax-deductible giving for the previous calendar year is sent in late January to assist in tax preparation.

Questions? financeteam@uusantafe.org or call.

Mary Beth Kuderik Vice President for Finance <u>vpfinance@uusantafe.org</u> 505-690-8201